

LUNA PIER HOUSING COMMISSION  
SMOKE FREE POLICY/LEASE AMENDMENT

1. Smoking including Medical or Recreational Marijuana, cigarettes, cigars, pipes, e-cigarettes, vaping, use of a hookahs (water Pipes) burning of candles, burning incense and burning oil lamps) is not permitted **anywhere** in the buildings including apartments, office, community building and maintenance buildings. Effective on (60 days from adoption of policy) all current residents, all employees, all guests and all new residents of the Luna Pier Housing Complex will be prohibited from smoking (including medical or recreational marijuana), cigarettes, cigars, pipes, using e-cigarettes, vaping, use of hookahs (water pipes) burning candles, burning incense, and burning oil lamp anywhere in the buildings, including apartments.
2. Smoking (including medical or recreational marijuana) cigarettes, cigars, pipes, e-cigarettes, vaping, use of hookahs (water pipes) burning of candles, burning incense, and burning oil lamps is not permitted anywhere outside the building, including apartment patios, common areas, and outside the office/community and maintenance buildings. **Effective 60 days from adoption of policy/lease amended**, all current residents, employees, all guests and new residents of Luna Pier Housing will be prohibited from smoking (including medical or recreational marijuana) cigarettes, cigars, pipes, using e-cigarettes, vaping, use of hookahs (water pipes), burning candles, burning incense, burning oil lamps anywhere outside any building.
3. No smoking/vaping signs will be posted outside and inside the apartment and office/community and maintenance buildings.
4. If a resident smells or witnesses someone smoking (including medical or recreational marijuana), cigarettes, cigars, pipes, using e-cigarettes, vaping, using hookahs (water pipes), burning candles, burning incense, or burning oil lamps any place in the buildings or on the property they are to report it to the office as soon as possible (this could be a safety situation). Management will seek the source of the reported problem.
5. For the health and safety of the Luna Pier Housing Commission employees and their representatives, no resident shall have any type of prohibited tobacco product burning, including cigarettes, cigars, pipes, e-cigarettes, vaping, hookahs (water pipes) at such time an employee or representative enter and remains in the apartment. If any resident refuses to put out the burning tobacco or other prohibited products prior to the employee or representative entering the apartment, or if the resident lights a tobacco or related product or other prohibited product while the employee or representative remains in the apartment, the employee or representative shall vacate the apartment, and shall not return until such time as there is no longer any tobacco or related product burning, no burning candles, burning incense, burning oil lamps. This is a lease violation and shall be reported to management.

6. All residents will be provided with a copy of the Smoke Free Policy/Lease Amendment. After reading the policy/lease amendment, the resident will sign the copy. The copy will be placed in the resident's file. HUD requires that all residents sign the Smoke Free Policy/Lease Amendment as a condition of the continued occupancy **(Notice PIH-2017-03)**
7. Guests and residents who rent the community room will not be allowed to smoke (including medical or recreational marijuana) cigarettes, cigars, pipes, use e-cigarettes, vape, use hookahs, burn candles, burn incense or burn oil lamps anywhere inside or outside the building. (Refer to hall rental permit). Any tenant will report to management any guests or residents who violate this policy. Failure to comply with this rule will result in the loss of the hall rental deposit and denial of future hall rentals.
8. No current resident will be grandfathered in to be permitted to smoke (including medical or recreational marijuana), cigarettes, cigars, pipes, use e-cigarettes, vape, use hookahs (water pipes), burn candles, burn incense or burn oil lamps anywhere in or on Housing Commission property.
9. Any deviation of the Smoke-Free Policy/Lease Amendment by any resident, a member of their family or their guest will be considered a lease violation. If there are three smoking violations (or smoking violations added with other lease violations, ex. Security breach, pet violation, etc.) management will seek action to terminate resident's lease subject to the grievance procedure.

RESIDENT CERTIFICATION

I have read and understand the above Smoke Free Policy/Lease Amendment

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
LPHC Signature

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date